

**WOODBURN EVANS HEAD RSL CLUB LTD**  
**BOARD NOMINATION FORM**  
ABN 59 000 986 658

**NOMINATIONS CLOSE AT**  
**5PM FRIDAY 12<sup>th</sup> SEPTEMBER 2025**

We the undersigned nominate  
Mr/Mrs/Miss/Ms \_\_\_\_\_

For the position of Director for the years 2025/2027  
(two-year term)

**PROPOSER** (Must be a financial Sub Branch member of the Club)

Name \_\_\_\_\_

Member # \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Signature of Proposer \_\_\_\_\_

**SECONDER** (Must be a financial Sub Branch member of the Club)

Name \_\_\_\_\_

Member # \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Signature of Secunder \_\_\_\_\_

**I ACCEPT NOMINATION**

Name \_\_\_\_\_

Member # \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Signature of Candidate \_\_\_\_\_

The nominee shall complete and execute before a Justice of Peace a Statutory Declaration in the following form. Any nomination submitted on which the Declaration is not completed or where the Declaration discloses ineligibility for election to the Board will be invalid and the Secretary Manager shall notify the nominee accordingly.

**STATUTORY DECLARATION**

Each nominee for election to the Board shall complete the following statutory declaration:

This form checks compliance with key legislative requirements for holding a director's position.

I, (Name) \_\_\_\_\_

of (Full Address) \_\_\_\_\_

\_\_\_\_\_

Member # \_\_\_\_\_

In the state of New South Wales do hereby solemnly and sincerely declare as follows:

1. I am the person nominated for office as a Director of Woodburn Evans Head RSL Club Limited ("the club") on the attached nomination form.
2. I am not an employee of the club.
3. I am not currently under suspension from the club.
4. I am not an undischarged bankrupt under the law of Australia, its external territories or another country.
5. I have not executed a Deed of Arrangement under the Bankruptcy Act the terms of which have not been fully complied with.
6. I have not entered into a composition with creditors under the Bankruptcy Act whereby a final payment has not been paid.
7. I have not had a personal representative or trustee appointed to administer my estate under the provisions of any legislation relating to protected persons.
8. I am not disqualified from managing a corporation under the Corporations Act.
9. I am not disqualified from being a Director of a registered club pursuant to any or declaration made by the Casino, Liquor and Gaming Control Authority.
10. I am not a 'key official' or 'former key official' as those terms are defined in the Registered Clubs Act. 'Key official' is defined in the Casino, Liquor and Gaming Control Authority Act 2007 to include a range of persons including the Director-General of Communities NSW, certain employees of the Casino, Liquor and Gaming Control Authority, the Commissioner of Police and certain members of the NSW Police Force. A 'former key official' is a person who was a 'key official' during the previous four years but is no longer a 'key official'.

11. I am aware that if I become Director of the club I will have duties and responsibilities at law.
12. I will take all appropriate and reasonable steps to become aware of my duties and responsibilities at law as a Director of the club and of the potential penalties and personal liabilities to which I will be exposed if I fail to discharge those duties and responsibilities.
13. I acknowledge that the principal statutes governing the duties and potential liabilities of Directors of registered clubs are;
  - a. The Registered Clubs Act.
  - b. The Corporations Act.
  - c. The Liquor Act.
  - d. The Gaming Machines Act.
  - e. The Anti-Discrimination Act.
  - f. The Occupational Health and Safety Act.
14. I acknowledge that there is other legislation which may impact on my duties and responsibilities as a Director of the club.
15. I acknowledge that the club is a company limited by guarantee for the purposes of the Corporations Act.
16. I acknowledge that the club has a constitution with which the club must comply and with which I as a member and (if elected or appointed) as a Director must comply **and** I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.
17. I understand that I must complete mandatory Directors training as specified by the Registered Clubs (training) Regulation, 2013 within 12 months of my election (if I don't otherwise qualify) or relinquish my Directorship.
18. I understand that if I am elected to the board, I would need to obtain a Director Identification Number (DIN) prior to my appointment to the board at the AGM on Sunday 12 October 2025.

**SUBSCRIBED AND DECLARED**

At \_\_\_\_\_

On \_\_\_\_\_

Nominee (Sign) \_\_\_\_\_

Before me \_\_\_\_\_

**A JUSTICE OF THE PEACE**

